



HOLY FAMILY JUNIOR NATIONAL SCHOOL  
River Valley, Swords, Co Dublin.

Principal: Ms M McNally  
Deputy Principal: Ms E Keely  
Chairperson: Mrs A O'Toole  
Charity No: 20119300  
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## ANNUAL ADMISSION NOTICE

In respect of Admissions to the 2023/2024 School Year

### Admission Policy and Application Form

A copy of the school's **Admission Policy** is available to download at: [www.holyfamilyjns.ie](http://www.holyfamilyjns.ie)

From 1st Oct 2022 to 30<sup>th</sup> November 2022 a form of interest will be available online at:  
[databizsolutions.ie/AdmissionForm](http://databizsolutions.ie/AdmissionForm) - School Roll No 19721R. This is for New Junior Infants commencing school **September 2023 ONLY**.

Parents/Guardians should complete this form as soon as possible. The school will then contact them by email with an appointment to come to the school and formally register for enrolment. All required documentation, **without exception**, must be supplied at this meeting.

This school accepts applications in **TWO** categories.

1. **New Junior Infants commencing September 2023, ie children who have not previously attended a recognised school.**

### Application and Decision Dates for admission to school year 2023/2024

The following are the dates applicable for admission to Junior Infants

The school will commence accepting applications for admission	1st October 2022
The school shall cease accepting completed applications for admission on	30 <sup>th</sup> November 2022 at 12.00 noon
The latest date by which applicants will be notified of the decision on their application is	21 <sup>st</sup> December 2022
The period within which applicants must confirm acceptance of an offer of admission is	10 days from date on letter of offer by 12.00 noon

Failure to accept an offer within the prescribed period will result in the offer being withdrawn.

**Note:** the school will consider and issue decisions on late applications in accordance with the school's admission policy.

### Number of places being made available in Junior Infants for school year 2023/2024

The number of places being made available in Junior Infants	144
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## 2. Children who wish to transfer from a recognised school to Holy Family Junior School.

Parents/Guardians who wish to transfer their child from another recognised school to Holy Family Junior School, ie Junior Infants to 2<sup>nd</sup> class, should complete the form of interest on-line at [databizsolutions.ie/AdmissionForm](http://databizsolutions.ie/AdmissionForm) - School Roll No 19721R. **Please ensure that you complete the form for the correct class required.**

Parents/Guardians will be invited to visit the school to complete a Transfer Application Form. All required documentation, **without exception**, must be supplied at this meeting. The school may contact the child's current school to seek additional information.

### DOCUMENTATION REQUIRED FOR ALL ADMISSION APPLICATIONS

1. Original Birth Certificate/Adoption Certificate.(**not a photocopy**)  
All pupils who are accepted for enrolment will be registered as per the name on their birth certificate.
2. Child's PPSN (requirement from Department of Education & Skills)
3. **TWO** original items as proof of address, issued within 3 months:
  - one **must** be a gas/electricity bill \*\*\* **AND**
  - **any one** of the following: Statement from Bank/Building Society/Credit Union, Letter from Dept. Social Protection/Revenue. Other official correspondence from an Irish State Agency.

(not required in the case of siblings who are currently enrolled Holy Family Schools)
4. Eircode
5. E-mail addresses for parents/guardians

**\*\*\*Where the applicant cannot present the stipulated utility bill, a bill with the householder's name where they are living, together with a letter from a Peace Commissioner / Commissioner of Oaths, confirming that the address given is the primary residence of the child/applicant. This letter must be dated within the previous 3 months of the date of application.**

As the school was oversubscribed for Junior Infant Admissions to 2022/2023 school year, below is breakdown of places allocated

Number of applications for Admission received by the school was	<b>202</b>
Number of places available was	<b>156</b>
Number of places offered and accepted to <b><u>Category 1</u></b> <i>Children living in the parish of St Finian* together with brothers and sisters who attend Holy Family Schools and children of current staff of Holy Family Schools. (who have reached their 4<sup>th</sup> birthday on or before 31<sup>st</sup> August)</i>	<b>153</b>
<b><u>Category 2</u></b> -All other applicants resident outside the parish. (who have reached their 4 <sup>th</sup> birthday on or before 31 <sup>st</sup> August)	<b>3</b>
Waiting List	<b>23**</b>
All applications made within the prescribed period in Category 1 were offered places for the school year 2022/2023. (Youngest child offered and accepted a place had a date of birth of 19/07/2018)	

**\*\*As per Admissions Policy, parents are welcome to make a new application for New Junior Infants 2023/2024 (only if their child has not attended a recognised school).**