



HOLY FAMILY JUNIOR NATIONAL SCHOOL
River Valley, Swords, Co Dublin.

Principal: Ms M McNally
Deputy Principal: Ms E Keely
Chairperson: Ms Ú Whelan
Charity No: 20119300
Patron: Archbishop D Farrell

Roll No. 19721R
Phone No: 8404394
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ANNUAL ADMISSION NOTICE

In respect of Admissions to the 2025/2026 School Year

Admission Policy and Application Form

A copy of the school's Admission Policy is available to download at: www.holyfamilyjns.ie

From 1st Oct 2024 a form of interest will be available online at: databizsolutions.ie/AdmissionForm – School Roll No 19721R.

This is for New Junior Infants commencing school September 2025 ONLY.

Parents/Guardians should complete this on-line form as soon as possible. The school will then contact them by email with an appointment to come to the school and formally register for enrolment.

When completing this form please use upper and lower case as this on-line form will form part of your child's digital record.

All required documentation, without exception, must be supplied at this meeting. (see page 2)

This school accepts applications in TWO categories.

1. New Junior Infants commencing September 2025, i.e children who have not previously attended a recognised school.

Application and Decision Dates for admission to school year 2025/2026

The following are the dates applicable for admission to Junior Infants

The school will commence accepting applications for admission	1st October 2024
The school shall cease accepting completed applications for admission on	13th November 2024 at 12.00 noon
The latest date by which applicants will be notified of the decision on their application is	4 th December 2024
The period within which applicants must confirm acceptance of an offer of admission is	10 days from date on letter of offer by 12.00 noon

Failure to accept an offer within the prescribed period will result in the offer being withdrawn.

Note: the school will consider and issue decisions on late applications in accordance with the school's admission policy.

Number of places being made available in Junior Infants for school year 2025/2026

The number of places being made available in Junior Infants	144
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2. Children who wish to transfer from a recognised school to Holy Family Junior School.

Parents/Guardians who wish to transfer their child from another recognised school to Holy Family Junior School, ie Junior Infants to 2nd class, should complete the form of interest on-line at databizsolutions.ie/AdmissionForm - School Roll No 19721R. Please ensure that you complete the form for the correct class required.

Parents/Guardians will be invited to visit the school to complete a Transfer Application Form. All required documentation, without exception, must be supplied at this meeting. The school may contact the child's current school to seek additional information.

DOCUMENTATION REQUIRED FOR ALL ADMISSION APPLICATIONS

1. Original Birth Certificate/Adoption Certificate. (not a photocopy)
All pupils who are accepted for enrolment will be registered as per the name on their birth certificate.
2. Child's PPSN (requirement from Department of Education & Skills)
3. TWO original items as proof of address, issued within 3 months:
 - one must be a gas/electricity bill *** AND
 - any one of the following: Statement from Bank/Building Society/Credit Union, Letter from Dept. Social Protection/Revenue. Other official correspondence from an Irish State Agency.
(not required in the case of siblings who are currently enrolled Holy Family Schools)
4. Eircode
5. E-mail addresses for parents/guardians

***Where the applicant cannot present the stipulated gas/electricity bill, a gas/electricity bill with the householder's name where they are living, together with a letter from a Peace Commissioner / Commissioner of Oaths, confirming that the address given is the primary residence of the child/applicant. This letter must be dated within the previous 3 months of the date of application.